



Council Member Summary of Expenses									
Name: Mayor Marshall Chalmers					Time Period: October 23, 2017 to December 31, 2017				
Date	Expense	Personal Mileage (km)	Mileage Amount (0.54/km)	Accommodation	Transportation	Meals	Registration	Misc.	Total
11/08/17	AUMA Convention				\$68.50		\$550		\$618.50

Total Expenses: \$618.50


Signature


Date



WE ARE economies OF SCALE

WE ARE THE support YOU NEED

WE ARE THE experts IN MUNICIPALITIES

WE ARE YOUR advocate

Please remit payment to:

AUMA Convention 2017 · Attention: Registrar 48 Verona Crescent Spruce Grove, AB T7X 0J7 For inquiries email: registration@auma.ca

Paid by cheque in 2017. (20172147) Cheque lost to be reissued in 2018 has been cancelled

ENTERED JAN 29 2018

Marshall Chalmers 105 Marina Road Chestermere

Invoice CONV17-0007-0338-0375

Order JMNWBMVZX7H

Order Date 20-Oct-2017 / 6:22 PM MT

Table with 4 columns: Item, Price, Quantity, Amount. Contains 8 rows of 'Full Convention Registration - Member' and 1 row for '(GST #R106694623) 5.00%'.

Subtotal: CAD 3,850.00

Tax: CAD 192.50

Order Total: CAD 4,042.50

Chalmers 2-11-01-214.00 550.00 #2110102

Foat 2-11-02-214.00 #2110213

Wagner 2-11-03-214.00 #2110214

Amount Ordered

Amount Paid

Balance Due

Young 2-11-03-214.00 #2110215

Boyd 2-11-03-214.00 #2110216

Approved By: Tracy Buteau Interim CAO

3300.00

Burness 2-11-02-214.00 #2110217

CAD 4,042.50

CAD 0.00

Narayana 2-11-02-214.00 #2110218

CAD 4,042.50

105 MARINA ROAD
CHESTERMERE, ALBERTA T1X 1V7

MILEAGE & EXPENSE CLAIM - 2017

PAY TO: Marshall Chalmers

DATE: 29-Nov-17

DATE	DESCRIPTION	MILEAGE		EXPENSES					TOTALS			
		# OF KM'S	RATE (.54 PER KM (before GST))	MEALS	TIPS (no GST)	LODGING	ROOM TAX	OTHER	SUB-TOTAL	GST	HST (if appl.)	TOTAL (including GST/HST)
	Use this formula for mileage-just enter in the # of kilometers. The rest will be calculated accordingly.		\$0.00						\$0.00	\$0.00		\$0.00
<i>Nov 28 05</i>	parking at AUMA convention - calgary November 2017								\$65.24	\$3.26		\$68.50
	Use this formular for meals, just enter in the amount of the meal (before GST and tip) under "meals". Enter the tip in "Tip" column. The rest will be calculated accordingly.								\$0.00	\$0.00		\$0.00
	Use this formula for hotel. Enter amount (before GST and room taxes) in the "Lodging" column. Enter in the room tax and destination/marketing fees in the "Room Tax" column. The rest will be calculated accordingly.								\$0.00	\$0.00		\$0.00
TOTALS		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.24	\$3.26	\$0.00	\$68.50

ENTERED DEC - 4 2017


Mayor Signature


Approved By CAO or Acting CAO

GENERAL LEDGER CODING		
ACCOUNT	PROJECT # (If Applicable)	AMOUNT
Training & Development GL2-11-01-148-00		
Travel & Subsistence GL2-11-01-211-00		\$68.50
Mileage GL 2-11-01-212-00		
Conference Fees GL2-11-01-214-00		
Telephone GL2-11-01-217-00		
Advertising & Promotions GL2-11-01-221-00		
Municipal Membership Fees GL2-11-01-224-00		
Legal GL2-11-01-232-00		
Other General Goods GL 2-11-01-519-00		
TOTALS		\$68.50

If using more than GL Coding in this area please ensure that the total is the amount before GST. Basically the total of the sub-total column.
Thanks!
If expense claim is being submitted with missing receipts, please have approved below as well.