

**TOWN OF CHESTERMERE**

**PROVINCE OF ALBERTA**

**BYLAW NO. 019-10**

**Being a Bylaw to establish Assessment Review Boards.**

**WHEREAS** under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, Council may establish one or more Assessment Review Boards and may establish one or more positions to carry out the powers, duties or functions of a designated officer; and

**WHEREAS** Council wishes to establish one or more Assessment Review Boards; and

**WEREAS** Council wishes to appoint the Finance Officer as a Designated Officer in the position of the Clerk of the Assessment Review Boards;

**NOW THEREFORE** the Municipal Council of the Town of Chestermere in Council duly assembled enacts as follows that:

**Citation**

1. This Bylaw may be cited as the "Assessment Review Board Bylaw".

**Definitions**

2. In this Bylaw:
  - (a) "Member" means a Member of an Assessment Review Board duly appointed by Council or the Province in accordance with the Municipal Government Act;
  - (b) "Regional Pool" means a group of Assessment Review Board members duly appointed by the Councils of municipalities, of which Chestermere is one, participating in a joint regional agreement.

**Assessment Review Boards**

3. Council hereby establishes the following Assessment Review Boards for the Town of Chestermere:
  - (a) One or more Local Assessment Review Boards No. 1 that shall consist of one (1) member;
  - (b) One or more Local Assessment Review Boards No. 2 that shall consist of three (3) members;
  - (c) One or more Composite Assessment Review Boards No. 1 that shall consist of one (1) member; and



- (d) One or more Composite Assessment Review Boards No. 2 that shall consist of three (3) members.
4. The Assessment Review Boards shall carry out the duties and responsibilities as set out in the Municipal Government Act and the Matters Relating to Assessment Complaints Regulation.

### **Membership**

5. Members shall be appointed to the Regional Pool from time to time by resolution of Council.
6. Membership terms will be no longer than three (3) years and will be made in such a manner that the expiry dates of members are staggered.
7. All membership vacancies shall be advertised to request formal submission of applications.
8. Appointments of members will be made from those applicants responding on a timely basis to the advertised need.
9. Appointments are to be made through a show of hands by Council with the candidate or candidates receiving the highest number of votes being appointed by resolution of Council if the majority of Council voted in favor of that candidate.
10. There will be no automatic succession appointments.
11. Council deems that a member appointed to the Regional Pool by a municipality, who is a party, along with Chestermere, to the Assessment Review Board Joint Regional Agreement, is a member appointed by Council.
12. Council delegates authority to the Clerk of the Assessment Review Board to assign duly appointed members from the Regional Pool to the established Assessment Review Boards, as required.
13. Members shall be compensated as set out in Schedule "A" to this Bylaw.

### **Clerk of the Assessment Review Board**

14. Council hereby appoints the Finance Officer as a Designated Officer in the position of the Clerk of the Assessment Review Boards. Remuneration is as determined by the Town of Chestermere. Duties and responsibilities are as outlined in the Municipal Government Act, Part 11, Assessment Review Boards, and the Matters Relating to Assessment Complaints Regulation.

### **Complaint Fees**

15. Complaint fees are as set out in Schedule "B" to this Bylaw.

### **General Matters**

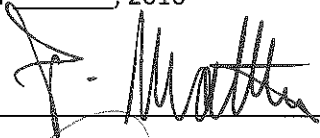
16. Bylaw No. 2005-163/2 and any amendments thereto are hereby rescinded in their entirety.

READ A FIRST TIME this 16 day of August, 2010

READ A SECOND TIME this 16 day of August, 2010

READ A THIRD TIME this 16 day of August, 2010      Res #'s 283-10 - 286-10.

SIGNED by the Mayor and Chief Administrative Officer this \_\_\_ day of \_\_\_\_\_, 2010

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

**Schedule A**

**To Bylaw 019-10**

**Member Remuneration**

<b>Time</b>	<b>Chair</b>	<b>Member</b>
Up to 4 hours	\$219	\$164
4 – 8 hours	\$383	\$290
Over 8 hours	\$601	\$427

(W)

**Schedule B**

**Complaint Fees**

	<b>Complaint Fee</b>
Local Assessment Review Board	
<ul style="list-style-type: none"> <li>Residential – 3 or fewer dwellings and farm land</li> </ul>	\$50
Composite Assessment Review Board	
<ul style="list-style-type: none"> <li>Residential 4 or more dwellings with an assessed value less than \$1 million</li> <li>Non-Residential with an assessed value less than \$1 million</li> </ul>	\$325
Composite Assessment Review Board	
<ul style="list-style-type: none"> <li>Residential 4 or more dwellings with an assessed value of \$1 million or greater</li> <li>Non-Residential with an assessed value of \$1 million or greater</li> </ul>	\$650